ESF 6
Mass Care, Housing, and Human Services

Kansas Personnel Qualifications

Comprehensive Resource Management and Credentialing System

ESF 6 Personnel Credentialing

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Discipline/Category	Description of Tasks Performed
Disaster Human Services Worker **(DHSW)**	Provides disaster survivors with disaster recovery assistance and guidance.

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD or government organization
Education	AHJ identifies minimum education requirements
Training	AHJ identifies minimum training requirements Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 700 – National Incident management System (NIMS) An introduction (recommended) 3. IS 800 – National Response Framework, An Introduction (recommended) 4. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended)
Experience	AHJ identifies required experience
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None

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Discipline/Category	Description of Tasks Performed
Disaster Mental Health Worker **(DMHW)**	Provides mental health support to disaster survivors and responders.

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD or government organization
Education	AHJ identifies minimum education requirements
Training	AHJ identifies minimum training requirements Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 700 – National Incident management System (NIMS) An introduction (recommended) 3. IS 800 – National Response Framework, An Introduction (recommended) 4. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended)
Experience	AHJ identifies required experience
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None

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Discipline/Category	Description of Tasks Performed
Donations Manager **(DNTN_MNGR)**	Provides support and management of post disaster donations.

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD or government organization
Education	AHJ identifies minimum education requirements
Training	Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 700 – National Incident management System (NIMS) An introduction (recommended) 3. IS 800 – National Response Framework, An Introduction (recommended) 4. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended) 5. E496 – Volunteer and Donations Management (recommended)
Experience	AHJ identifies required experience
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None

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Discipline/Category	Description of Tasks Performed
Shelter Manager (SHLTR_MNGR)	The Shelter Manager is responsible for providing supervision and administrative support for shorter duration shelter operations (e.g., an Emergency Evacuation site or Standard/Short-Term shelter). This person ensures the needs of shelter occupants are being met.[1]

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD or government organization
Education	AHJ identifies minimum education requirements
Training	Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 700 – National Incident management System (NIMS) An introduction (recommended) 3. IS 800 – National Response Framework, An Introduction (recommended) 4. IS 10 – Animals in Disasters: Awareness and Preparedness (recommended) 5. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended) 6. IS 366 – Planning for the Needs of Children in Disasters (recommended) 7. IS 368 – Including People With Disabilities & Others With Access & Functional Needs in Disaster Operations (recommended) 8. IS 405 – Overview of Mass Care/Emergency Assistance (or equivalent) (recommended)
Experience	AHJ identifies required experience. Should have knowledge of support/operational functions used in the type of shelter operated, to minimally include administration and record keeping; shelter reporting system; feeding; dormitory operations; and public and mental health services. Experience conducting staff meetings, delegating tasks, and communicating instructions desired.
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None

[1] Position Qualifications for Mass Care – Shelter Manager, June 2012, Pg. 1

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Discipline/Category	Description of Tasks Performed
VOAD Operations Center Liaison **(VOADLNO)**	Voluntary Organizations Active in Disaster (VOAD) liaisons act as a conduit in the Operations Center to relay information on VOAD activities and to assist with direct coordination of response and/or recovery activities with voluntary organization(s) active in a disaster.

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD
Education	AHJ identifies minimum education requirements
Training	AHJ identifies additional minimum training requirements Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 200 – ICS for Single Resources and Initial Action Incidents (recommended) 3. IS 700 – National Incident management System (NIMS) An introduction (recommended) 4. IS 800 – National Response Framework, An Introduction (recommended) 5. IS 241 – Decision Making and Problem Solving (recommended) 6. IS 242 – Effective Communication (recommended) 7. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended) 8. IS 290 – National Disaster Recovery Framework Overview (recommended) 9. IS 405 – Overview of Mass Care/Emergency Assistance (recommended) 10. IS 806 – ESF 6 Mass Care, Emergency Assistance, Housing and Human Services (recommended)
Experience	AHJ identifies required experience. For State Emergency Operations Center VOAD Liaisons it is recommended that individuals have prior disaster response experience at a county or state emergency operations center level.
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None

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Discipline/Category	Description of Tasks Performed
Volunteer Organization Active in Disaster Volunteer **(VOADVLNTR)**	Voluntary Organization Active in Disaster (VOAD) Volunteer conducts functions that accomplish their specific VOAD organization mission and objectives. These volunteers are individuals in positions defined by their organization.

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD
Education	AHJ identifies minimum education requirements
Training	AHJ identifies minimum training requirements Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 700 – National Incident management System (NIMS) An introduction (recommended) 3. IS 800 – National Response Framework, An Introduction (recommended) 4. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended)
Experience	None Specified
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None

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Discipline/Category	Description of Tasks Performed
Volunteer Reception Center Manager **(VRC_MNGR)**	Manages and coordinates post disaster volunteers.

Requirement	Explanation of Requirement
Prerequisites	Must be affiliated with a VOAD or government organization
Education	AHJ identifies minimum education requirements
Training	AHJ identifies minimum training requirements Completion of the following courses/curricula: 1. IS 100 – Introduction to Incident Command System (recommended) 2. IS 700 – National Incident management System (NIMS) An introduction (recommended) 3. IS 800 – National Response Framework, An Introduction (recommended) 4. IS 244 – Developing and Managing Volunteers (recommended) 5. IS 288 – The Role of Voluntary Agencies in Emergency Management (recommended)
Experience	AHJ identifies required experience
Physical	Medical and Physical requirements established by AHJ
Certification	None Specified
License	None Specified
Additional Notes	None